**Ammar D.Abed**

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# SUMMARY OF QUALIFICATIONS

* Over 7 years of experience as VP of distribution operations Alwabelalsafi For Imp. & Exp. **(Amman Jordan – Baghdad – Ramadi Iraq)**.
* Over 2 years of experience as distribution manager Top Trade ALDOUR AL LAMAA.  **–Baghdad- Ramadi Iraq)**.
* Over 4 years of experience as Warehouse Operations Manager Alwabelalsafi For Imp. & Exp **(Amman Jordan – Baghdad – Ramadi Iraq)**.
* BA in Translation (English – Arabic) University of Al- Mustansiria College of Art, (**Baghdad, Iraq)**.
* Computer proficiency in online and PC environments including word processing (Word), spreadsheets (Excel), presentations (PowerPoint & Publisher), bookkeeping, payroll, email, and Internet navigation

# EXPERIENCE

**Alwabelalsafi For Imp. & Exp.** **09/1/2009 - 04/12/2016**

*VP of Distribution Operations*

**Duties include:**

* Maximized driver time and efficiency by revamping delivery schedules and workloads.
* Oversaw development and launch of additional delivery area routes.
* Implemented new outreach programme aimed at post-delivery follow up.
* Supervised completion of financial paperwork and tracking reports.
* Grew company market share by 17% in just 8 months.

**Top ALDOUR ALLAMAA TRADING**

Distribution Manager **03/14/2007 - 08/06/2009**

**Duties include:**

* Negotiate contracts with local transportation contractors.
* Oversaw the process of receiving of various products and store them in the company warehouse.
* Oversaw the Distribution process to the clients' stores and warehouses.
* Negotiate prices with new clients.
* Prepared monthly sell reports.

**Alwabelalsafi For Imp. & Exp.**

Warehouse Operations Manager **11/09/2003 - 02/02/2007**

**Duties include:**

* Set goals and reviewed employee productivity.
* Ensured compliance with facility procedures and industry shipping guidelines.
* Prepared facility budget reports.
* Prepared monthly productivity reports.
* Oversaw the shipping and receiving of various products.

# EDUCATION

**University of Al- Mustansiria College of Art**, Baghdad, Iraq

Earned a Bachelor of Arts Degree in Translation through the Department of Translation, 2001

(Certified transcript of the Degree and classes taken)